

THE
ROUND

FUNCTION HIRE GUIDE



WELCOME TO THE ROUND

Step into a realm of sophistication and innovation as our versatile function rooms and event spaces set the tone for your event. The Round offers flexible seating arrangements, state of the art technology and abundant natural lighting, which will ensure your guests an unforgettable experience.

Whether you are planning a large-scale conference, a productive corporate retreat, an intimate board meeting or hosting your next gala dinner, graduation, party or even your wedding, our dedicated event coordinators will support you from start to finish.

The Round is located at 379-399 Whitehorse Road, Nunawading VIC 3131. To ensure your experience at The Round is seamless, we offer ample free parking options and have taken exceptional care to provide accessibility to all individuals.






[Parking | The Round](#)
[Accessibility | The Round](#)



VENUES AVAILABLE FOR HIRE

At The Round, you are spoilt for choice and flexibility. Our Function Centre boasts three adjoining rooms which can be configured to host 20-300 guests. Breakout rooms are available on request. In addition, we have The Gallery, our boardroom space, independent Creative Spaces, our state-of-the-art Theatre which seats up to 626, our black box Studio with a retractable 203-person seating bank, outdoor amphitheatre in our Soundshell and an impressive foyer reception area, all working together to make your event absolutely unforgettable.

CAPACITIES

VENUE	 Banquet Rounds	 Boardroom	 Cabaret	 Cocktail	 Theatre
Function Centre	300	N/A	240	300	300
Function Room 1	120	36	96	160	160
Function Room 2	60	20	48	80	80
The Gallery	N/A	14	N/A	N/A	N/A
Creative Space 1	30	20	24	60	80
Creative Space 2	40	20	30	60	80
Studio	250	N/A	200	300	203
Theatre	250	N/A	N/A	300	626

APPLICABLE RATES 2025

Venue Hire Charges

PER FOUR HOURS	NOT-FOR-PROFIT	COMMERCIAL
FUNCTION CENTRE FULL	\$1090	\$1550
FUNCTION CENTRE ROOM ONE	\$670	\$930
FUNCTION CENTRE ROOM TWO	\$460	\$670
CREATIVE SPACE	\$370	\$520
GALLERY ROOM	\$130	\$230
PER EIGHT HOURS	NOT-FOR-PROFIT	COMMERCIAL
FUNCTION CENTRE FULL	\$1600	\$2250
FUNCTION CENTRE ROOM ONE	\$980	\$1440
FUNCTION CENTRE ROOM TWO	\$660	\$930
CREATIVE SPACE	\$470	\$675
GALLERY ROOM	\$260	460
THEATRE SPACES	NOT-FOR-PROFIT	COMMERCIAL
THEATRE FUNCTION (5 HOURS)	\$1660	\$2100
STUDIO FUNCTION (4 HOURS)	\$680	\$975
ADDITIONAL HOURS	NOT-FOR-PROFIT	COMMERCIAL
FUNCTION CENTRE FULL	\$200	\$281.25
FUNCTION ROOM 1	\$122.5	\$180
FUNCTION ROOM 2	\$82.5	\$116.25
THEATRE	\$330	\$415
STUDIO	105	185

BUMP IN/OUT	NOT-FOR-PROFIT	COMMERCIAL
THEATRE	\$170	\$220
STUDIO	\$55	\$95

Staff Charges

Function/Technical Supervisor	\$62 per hour
Function Attendant/Technician	\$50 per hour

All staff shifts will be a minimum of 4 hours. Staffing allocation and numbers will be at the discretion of The Round and minimum staffing levels will apply. Staff penalty or overtime rates apply between 12pm-7am.

Technical Charges:

Additional technical equipment can be hired and may require extra staffing.

ADDITIONAL TECHNICAL EQUIPMENT	PRICE PER DAY
Wireless Microphone (mixing desk included)	\$84
Staging Risers	\$105
Backdrop Drapes	\$210
Lighting	POA
Streaming Kit	POA
Hybrid	POA
Dance Floor	POA
Data Projector (Studio/Theatre)	\$465
Lectern and Mic (Studio/Theatre)	\$55

Fees and charges listed are pending approval of Council and are inclusive of GST. All charges are subject to change.

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CATERING



BUSINESS CONFERENCE PACKAGE

All conference packages include:

- AV and state of the art projector services
- 1 lectern and microphone
- 1 whiteboard and markers (upon request)
- Dedicated signage (Digital signages upon request)
- Dedicated curated setting for conferences
- Catering and staffing
- Free Wi-Fi
- Free on-site parking
- Accessibility and Hearing Loop support

(Venue hire is included for events above 100 guests)

BREAKFAST PACKAGE

from \$40p/p

- Coffee/Tea/Juice/Water station
- Breakfast options

HALF DAY CONFERENCE PACKAGE

from \$55p/p

- Coffee/Tea/Juice/Water station
- Morning tea or Afternoon Tea
- Lunch

FULL DAY CONFERENCE PACKAGE

from \$85p/p

- Coffee/Tea/Juice/Water station
- Morning tea
- Lunch
- Afternoon tea



EVENT PACKAGES

WELCOME TO THE ROUND

All our event packages include the following:

Venue Hire
Inbuilt Projector and Screen
1 Lectern and Microphone
Operable Wall Room Dividers
Linens and Napkins
Secure Free Site Parking
Free W-fi
Hearing Loop Available

For events under 100 pax, venue hire and staffing will be charged.

*Additional services upon request and at a fee.

COCKTAIL PARTIES

Looking for something casual or wanting canapes before your main event? Choose from our exciting menus and you will surely find something that suits your event.

Pricing starting from \$65p/p for 6 canapes p/p

SEATED DINING

Treat your guests to the ultimate dining experience and let our culinary experts delight their senses with a diverse range of delectable cuisines. From custom menus tailored to your preferences to accommodating dietary restrictions, our dedicated staff will ensure that every palate is satisfied.

Pricing starting from \$98p/p

BUFFET DINING

Our beautifully presented buffets provide a relaxed and interactive dining option, allowing guests to explore and enjoy their favorites. Whether you're planning a casual gathering or formal celebration, this option will be sure to please.

Pricing starting from \$88p/p

BEVERAGE PACKAGES

The Round offers a wide variety of beverages options, suitable for all types of events. These include All-inclusive beverage packages, selecting drinks to be served then charged based on the total Consumption or allowing guests to purchase beverages individually, at bar prices.

Whether it's offering Sparkling on arrival or providing non-alcoholic refreshments, The Round will ensure your event is an unforgettable experience for your guests.





THANK YOU FOR CHOOSING THE ROUND

We look forward to welcoming you.

Reach out to us and one of our friendly functions team will be available to discuss the details of your event, a prospective venue tour and/or a cost estimate for you.

CONTACT

To ensure a prompt response, please enter your details and complete the expression of interest enquiry form via our website.

THE ROUND | FUNCTIONS ENQUIRY

You can also contact us:

W: theround.com.au

E: functions.theround@whitehorse.vic.gov.au

P: (03) 9262 6555

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379-399 Whitehorse Road, Nunawading VIC 3131